## **Undergraduate Office A201**

Academic Affairs The State University of New York, Korea T. 032-626-1114

## Academic Advising Walk-In Hour Tue-Thu 2PM-5PM

Lunch Break 12PM-1PM Closed on Weekends and Holidays

International Student Advising Form						
Personal Information	Name			Student ID		
	Date of Birth			Contact Number	( ) -	
	Student E-mail		@stonybrook.edu @fitnyc.edu	Entry Yr/ Semester	20 ( ) 🗆 Spring 🗆 Fall	
	Dept.	□ AMS □ BUS □ C □ FD □ FBM	S - MEC - TSM -	ECE	□ UG □ MS □ PhD	
Inquiries	**Please select all the inquiries that you will be having with your advisor.  Academic Advising Credit Transfer University Requirements Academic Standing Academic Policy & Regulations  **Please select all the inquiries that you will be having with your advisor.  Registrar Issue Personal Information Change University Withdrawal University Withdrawal					
Detailed Written Statement	Please provide detailed contents about advising inquiries here.					
Meeting Schedule	With whom			Date		
				Time		
International Student Checklist	Check Your Documents  Residence Card (RC)  Expiration Date: 20 ( ).  Passport  Expiration Date: 20 ( ).  You cannot extend your stay if your passport expires within 6 months. Please renew your passport.  Passport update must be reported on HiKorea within 15 days or you may be fined.		➤ Vacation Plan  ☐ Yes  - Date of Departure:  - Date of Arrival:  ☐ No  *You cannot leave the country while your RC is being applied for or extended, or your application will be automatically cancelled.		<ul> <li>D-2 Work Permit</li> <li>Need *Contact Student Services.</li> <li>No Need</li> <li>Health Insurance</li> <li>*Make sure that the payment for NHIS is being made on time. If your overdue fee exceeds 500,000 KRW, then you will not be able to request for your RC extension unless you make the payment.</li> </ul>	
	<ul> <li>Residence Address Update</li> <li>*Room number change must also be reported. Update your address on HiKorea within 15 days or you may be fined.</li> <li>The address has changed to</li> </ul>					
	☐ My address h	☐ My address has not changed. No update needed.				
OFFICE USE ONLY						
Advising Note						