

# SKAP120: ONLINE COURSE POLICY OF SUNY KOREA STONY BROOK

**Issued by:**

Academic Affairs

**Established:**

June 03, 2016

## I. PREAMBLE

1. The Ministry of Education of the Korean government encourages SUNY Korea to offer traditional face-to-face courses and discourages the offering of excessive online courses. As a result, SUNY Korea Academic Affairs manages the offering of online courses to meet the mandate. The online courses for students at SUNY Korea Stony Brook can be broken into two categories, as follows.
  - A. Category I — These are the online courses which are organized and offered by SUNY Korea Stony Brook. Students can register and take these courses as part of their regular course load at SUNY Korea Stony Brook, and do not pay additional tuition if they are already full-time students.
  - B. Category II — All other online courses offered by approved institutions outside of SUNY Korea Stony Brook, as well as Stony Brook NY campus's Summer/Winter sessions, are considered additional courses outside of the regular SUNY Korea Stony Brook offerings. Students who take such online courses are responsible for the relevant tuition and expenses.

## II. POLICY AND APPROVAL PROCEDURE

1. There is no limit of credits for SUNY Korea Stony Brook students to take online courses in Category I, offered by SUNY Korea Stony Brook.
2. There is a limit of nine (9) total credits for SUNY Korea Stony Brook students to take online courses in Category II throughout the college years of degree programs. Credits beyond this limit will not be recognized as credential for degree, unless a petition was approved prior to taking such courses.
3. SUNY Korea Stony Brook students must submit the '[SUNY Korea Online Course Application](#)' before taking any online course in Category II, regardless of where such online courses are offered (e.g., at SBU or other institutions with English instruction). Once they receive an approval notice, they are able to enroll in the course. Application, when the cumulative online credits exceed nine, will not be approved.

4. Students may petition for taking more than 9 credits of online courses only in situations where they cannot graduate on time without taking such courses or are facing an emergency that could impact their progress forward their degree. The petition must be submitted to both the Dean of Academic Affairs and the Department Chair at SUNY Korea, and must be approved by both parties.

**Direct Questions To:**

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**Revised:**

June 2017: Add petition requirement via Google form for every online course in Category II; and correct the definition of “overload”

April 2017: Revise to include the credit limits for online courses not offered by SUNY Korea

June 2016: initiation of the policy of online courses delineating tuition responsibility

December 15, 2017: Format changed

April 6, 2023: 1) Change the responsible department title to Academic Affairs  
2) Change the title of Dean of Academic Affairs from Dean of Academic and Student Affairs  
3) Change from SUNY Korea to SUNY Korea Stony Brook to specify the target Readers  
4) Clarify Category I and Category II  
5) Change the required document from ‘Online Petition’ to ‘SUNY Korea Online Course Application’ and simplify the explanation of the process.  
6) Delete the definition of ‘overload’ since the ‘overload’ in this context is limited to the online course policy.