
IGC CROSS-REGISTRATION REQUEST FORM

SECTION 1: GENERAL INFORMATION

Year/Term: _____ (e.g. Fall 2019)
Student ID Number: _____ Student Name (Last, First): _____
Birth Date (mm/dd/yy): _____ Nationality: _____
Email: _____ Phone Number: _____

Home University: George Mason University Korea The University of Utah Asia Campus
 The State University of New York Ghent University Global Campus

Degree Program: _____

Do you have any holds on your account? Yes No If yes, what kind of hold? _____
Are you in good academic standing? Yes No

SECTION 2: COURSE SHARING INFORMATION

Host University: George Mason University Korea The University of Utah Asia Campus
 The State University of New York Korea Ghent University Global Campus

Have you previously registered a course at the host university? Yes No

COURSE REGISTRATION REQUEST

Please choose the class registration you are requesting: [ADD] [DROP]

Course Number: _____ Course Section: _____
Course Title: _____ Number of Credits: _____

1. I acknowledge that a course taken at a host university may be ineligible for transfer credit at my home university without first acquiring transfer credit approval from my home university.
2. I acknowledge that the number of credit hours assigned to the above course by the above host university may differ from that of my home university. Consequently, I may ultimately receive more or fewer credits than indicated in "Section 2: Course Registration Request."

SECTION 3: BILLING INFORMATION

How many credits are you registered for WITHOUT this course at home university? _____
How many credits are you registered for WITH this course at home university? _____
I acknowledge that this registration may impact my tuition at the home university.

SECTION 4: SIGNATURES

Student Signature: _____ Date _____
Home Advisor Approval: _____ Date _____
Home Registrar/Academic Affairs Approval: _____ Date _____
Host Registrar/Academic Affairs Approval: _____ Date _____

SECTION 5: TRANSCRIPT AND PERSONAL INFORMATION

Upon completion of the above term at the above host university, I give the above host university permission to release my above host university's academic transcript to the above home university.

1. I acknowledge that I must adhere to the above host university's rules, regulations, and policies, and my above home university may be informed of my failure to adhere to the host university's rules, regulations, or policies.
2. I acknowledge that the above home university and the above host university will share my personally identifiable information as necessary for cross-registration purposes.

Student Signature: _____ Date _____

* Submit the completed request form to the home registrar/academic affairs.

Notes: